Lutheran Women in Mission
CALIFORNIA-NEVADA-HAWAII DISTRICT

LUTHERAN WOMEN'S MISSIONARY LEAGUE CNH DISTRICT

FACT SHEET FOR SUBMITTING MISSION GRANT PROPOSALS

WHO CAN SUBMIT A GRANT?

GRANTS MAY BE SUBMITTED BY:

a) Any LWML Society or Zone of the LWML CNH
b) Any LWML member of the LWML CNH
c) LCMS-CNH District Mission Executives
d) Any LCMS recognized service organization (RSO)

WHAT TO SUBMIT:

1. INFORMATION SHEET:
   a) Title of grant that is descriptive of its purpose (limit of 50 characters, including spaces.)
   b) Must be signed by Zone President and Zone Counselor or District, Synod or RSO mission executive
   c) Grant Administrator (individual in charge of the grant) contact information (Name, address, phone, e-mail)
   d) Name of payee (church, society or RSO) and address with contact information

2. GRANT PROPOSAL: (Limited to TWO PAGES Including the Resolution) detailing the following:
   a) Summary background regarding the grant project history, needs and gospel outreach method
   b) Reason funds are requested
   c) Amount of funds requested with budget--proposal may be returned if budget not complete.
   d) Additional sources of funding
   e) Synopsis for publication (limit to 50 words or less)
   f) Provide assurance that the project will continue after the LWML funds are exhausted

3. RESOLUTION: IMPERATIVE- Refer to *sample resolution* included in grant guidelines
   (Resolution is the closing section of TWO PAGE grant proposal):
   The Resolution should INCLUDE the following:
   a. Description of grant (who, what, where & why)
   b. Reason funds are requested (needed)
   c. Amount of funds requested

STATEMENT OF QUALIFICATIONS:

- IN ORDER TO QUALIFY AS AN LWML CNH GRANT:
  a) The grant proposed project shall be governed solely under the jurisdiction of the LCMS, an LCMS congregation, or a LCMS Recognized Service Organization (RSO)
  b) The grant proposal must be mission oriented, specifying how people will hear the gospel.
  c) The grant proposal must be a single submission such that proposal is not concurrently submitted to other LWML districts for adoption consideration
  d) The funds should not be a partial or complete substitute for Synodical or District budgeted items
  e) Detailed assurance shall be given how the grant project will continue after the LWML CNH grant funds are exhausted
  f) Grant project must have other on-going means of support

- ❖ PRIORITY SHALL BE GIVEN TO GRANTS THAT:
  - Are mission in emphasis bringing Christ to the unchurched
  - Are in CNH District, sponsored by CNH church or are CNH District missionaries
  - Are current and ready for implementation
  - Are well documented

REASONS PROPOSED GRANTS MAY BE ELIMINATED:

a) Grant proposal does not meet required QUALIFICATIONS
b) Proposal submitted after the deadline
c) Proposal is submitted to other LWML districts for funding consideration
d) It is a recent recipient of an LWML grant
e) Proposal is self-supporting or can be supported at a local congregational level
f) Proposal is included in projections of Synodical budget
g) Proposal plans are not sufficiently developed to indicate success
h) Required documentation is not complete (Gospel Outreach Committee will make every effort to obtain complete documentation before submitting to Board of Directors for ballot consideration.)
i) International proposal not approved by Synod Office of International Mission and Chief Mission Officer. All international grant proposals will be forwarded to LCMS for review by Office of International Mission.

HOW TO SUBMIT A PROPOSAL:

The grant proposal should total 3 pages;

- ✓ Page One-Information Sheet properly completed & signed.
- ✓ Pages Two & Three -Grant Proposal, a written narrative of grant project concluding with Resolution portion.

If electronically transmitted, mail only one paper copy, otherwise submit SIX (6) paper copies to:

LWML CNH VICE PRESIDENT OF GOSPEL OUTREACH

Jan Froh, VP of Gospel Outreach - 2024-2026
1244 Mercedes Drive
Roseville, CA 95747
Electronic one file to: frohmom@aol.com

(See LWML CNH website at www.lwmlcnh.org to verify current VP of Gospel Outreach)

Receipt of grant proposal will be done by email. (contact Vice President for Gospel Outreach if verification is not received within reasonable time).

Proposals will be reviewed by: the Gospel Outreach Committee in consultation with the LWML CNH President, the LCMS CNH District Mission Executive, and international proposals by LCMS Office of International Missions. After evaluation, all proposals are submitted to the LWML CNH Board of Directors (Executive Officers & Zone Presidents) for ballot consideration. (Dollar amount of grant may be increased or decreased during the review process.)

WHEN TO SUBMIT A PROPOSAL:

Only grants POSTMARKED **& electronically transmitted ON OR BEFORE SEPTEMBER 30 in odd numbered years** will be considered for the following biennial convention in April of an even numbered year.